

**EXECUTIVE DRESSING FOR
OFFICER TRAINEES
94TH FC FOR AIS & CCS OFFICERS**



**GOD MAKES THE
MEN; BUT
CLOTHES MAKE HIM
GENTLEMEN!**

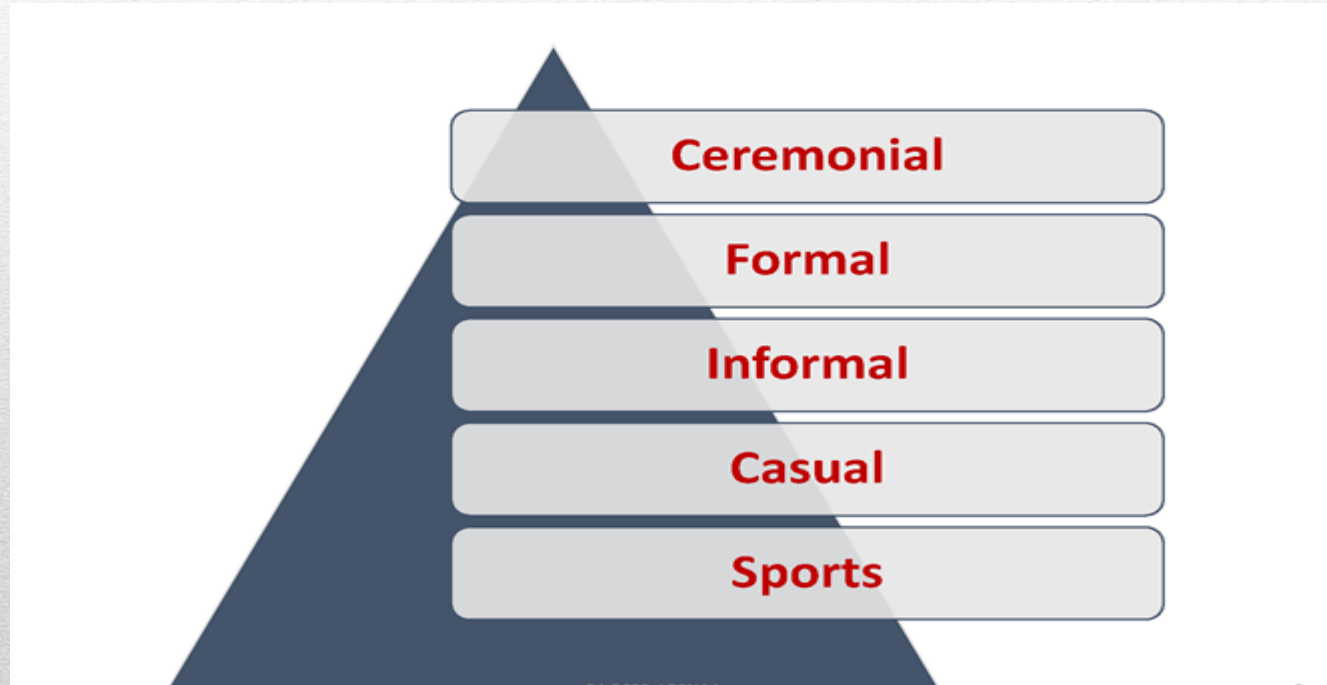
All the Officer Trainees (OTs) are expected to be properly attired at all times, and

Not Present an unkempt or slovenly appearance at any point in time.

Why this is important ?

- **Understand the appropriateness of dress for each occasion**
 - **Adds to the confidence in oneself**
 - **Instills confidence in the team that one is expected to lead**
-

Institute's Dress Code: Occasions- 5



I. CEREMONIAL OCCASIONS:

- **Course Inauguration / Valediction Ceremony**
 - **Visit of VVIPs such as President / Vice President / Prime Minister**
 - **Any other occasion designated so specially by the Course Team.**
-

a. DRESS FOR MEN OTs:



Jodhpur Suit: Black, White or light colour, **OR**
Lounge Suit: Two or Three piece, and
Formal Shoes (Oxford or Brogues)





SINGLE BREASTED TWO BUTTON SUIT

The top button must be fastened when standing and the second button should never be fastened. Jacket must be unbuttoned when seated.



SINGLE BREASTED THREE BUTTON SUIT

There are two options. When standing, fasten top two buttons and leave the third unfastened or fasten only the middle button.

b. DRESS CODE FOR WOMEN OTs:



**Saree OR Western Business Suit, and
Formal shoes / sandals.**



Western Business Suit



Full sleeves formal shirt and Trousers

Formal shoes / sandals

II. FORMAL OCCASIONS:

- **Formal Lunch / Dinner
(other than those where a VVIP
is present)**
 - **Visits of dignitaries other than
VVIPs**
-

a. Dress for Men:

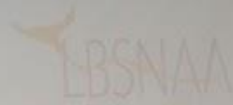
- **Black or White or light colour Jodhpur Suit or**
- **2 or 3 piece Lounge Suit**
(preferably in dark colors)
- **with necktie/ cravat and formal shoes**

b. Dress for women

- **Saree or Salwar Kameez**
 - **Churidar & Kurta / Kameez**
-



विद्या या शक्तिं ददाति
DEPARTMENT OF PERSONNEL & TRAINING
GOVERNMENT OF INDIA



Valedictory of 93rd Foundation Course for AIS and CCS Officers

6th Day
11th Dec 2023



Jeans, T-Shirts and Shorts shall not be treated as formal



Short Kurtis/ leggings shall not be treated as formal



Formal Shoes





III. INFORMAL OCCASION

- **Class Hours when authorized.**
 - **Visiting / Receiving Guests**
-

a. For Men

Formal full sleeves shirts and formal trousers (without necktie).

b. For Women

- **Plazzo and kurta / kameez**
 - **Kurta and Nehru Jacket with churidar**
 - **Formal shirt, shoes / sandals**
-





A 19



IV. CASUAL OCCASIONS:

- **Cultural Evenings**

- **Mess**

(Other than for Formal Lunch / Dinner)

- **Track Suit is a Sports dress and hence track suits are not allowed in cultural program and Dining Hall**

a. Dress for Men:

**Open collar shirt with trousers and shoes
(other than sports shoes/ sneakers)**

b. Dress for Women:

- **Kurta with leggings**
 - **Long Skirts**
 - **Casual Trousers, Shirts, Top**
 - **Foot wears (other than chappals / sneakers)**
-





Ethnic Wear



During India Day or any other occasion as specified

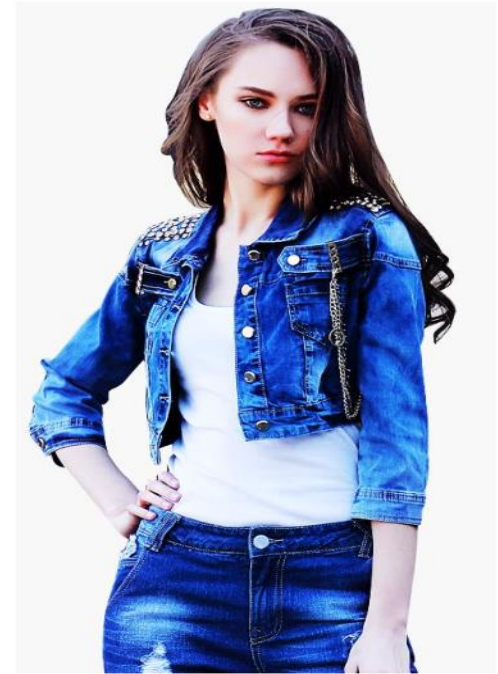








When to wear these?



NEVER IN THE INSTITUTE X

Casual Shoes





V. PT, YOGA & SPORTS

The Institute Track-suit and T-shirt

**A pair of good quality jogging /
running shoes**











Miscellaneous

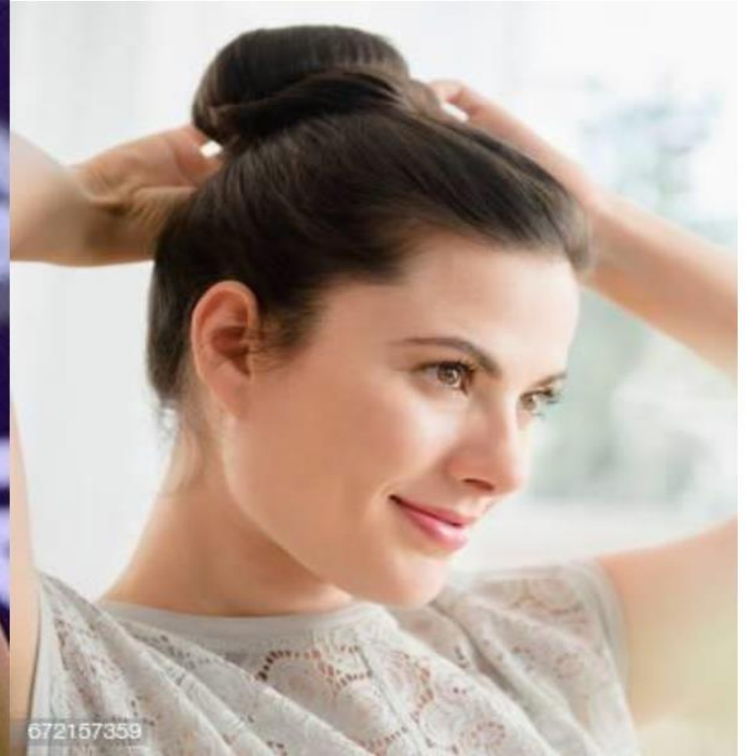
ID cards are to be put on - all formal, informal functions and while attending classes.





Hair Styles for Women:

During outdoor activities keep your hair neatly tied up in **bun or pony tail**.



DR. MARRI CHANNA REDDY

MANPOWER RESOURCE DEVELOPMENT INSTITUTE



1st Foundation Course for
GROUP - A OFFICERS
TARIY ENGINEER SER





Thank you